

# MOJO UK BARRIERS

## Code of Practice

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## Health & Safety

### Plan

#### **Statement of health & Safety principles and objectives**

It is Company policy to manage its activities without causing unnecessary and unacceptable risks to the environment and to the health and safety of its employees, customers and members of the public who may be affected by its operations.

The Company recognises that all accidents especially those resulting in personal injury or damage to property or environment, must be reduced to an absolute minimum.

Health, safety and environmental matters rank on a par with all other company objectives throughout its operations, and the efforts of all employees in these fields are valued as essential contributions to the success of the business.

#### **Health & Safety Standards**

Mojo Barriers UK are committed to the implementation and on-site enforcement of the following acts in relation to the supply and installation / removal of crowd control barriers.

- Health & Safety at work, etc. Act 1974.
- Management of Health & Safety at work Regulations 1992.
- Reporting of Injuries, Diseases Occurrences Regulations (RIDDOR) 1995.

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## Method Statement

### Introduction

The following method statement outlines the procedures and identifies any risk that could occur in the supply, installation and dismantling of Mojo Barriers crowd control system.

The risks once analysed have been assessed and the procedures are set out in the Mojo Barriers UK Risk Assessment Document.

### Description of Works

To provide a physical barrier between two areas, i.e., to separate the members of the public from the event and create a safe, sterile area for officials, safety personnel and crew to conduct their duties.

### Transportation of MOJO Barriers

The Barriers are stored in dollies, which come equipped with 4 sturdy wheels positioned on each corner for easy movement. The dollies are stackable and lock together one on top of each other and can be transported at a maximum of 3 dollies high. The number of sections in each dolly varies depending on the type of barrier.

The equipment is loaded onto trucks, with the use of a forklift truck and qualified operator, if a truck is equipped with a suitable tail-lift, single dollies can be pushed onto the lift using enough manpower as required. The dollies are then secured by means of load straps.

When the truck arrives on site permission should be sought from the venue supervisor before unloading can be commenced, once again with the use of a forklift truck and qualified operator. The dollies are then de-stacked and stored in a holding area till such time as installation can be started.

At a time when authorised by the production representative on site the dollies are moved to the area of installation by hand or mechanical means.

The access into the venue or event area should be checked. For example, a low mast forklift may be required.

### Commence Installation

It is the responsibility of the production / venue representative to locate and fix the position of the barriers. This may have been done at a prior meeting. The mojo crew chief should check and confirm the position with the production / venue representative prior to commencement of installation.

Once the final position for the barricade has been established the barrier sections can be lifted by hand from the dollies and placed on the floor, the barriers are then opened up to their full upright position.

When upright the individual sections are pushed together and joined by means of two locating pins, at this time a single fixing bolt is placed through the base of the barriers to secure them.

The above method is repeated to create a solid row of barriers of whatever length is required.

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Once in place any soft goods or padding can be added to the structure.

## **Pre Production Load In**

Before the barriers are ready for the event, checks should be made that all bolts have been correctly fitted and that no tools, equipment or empty dollies have been left behind. Also it is important to check for anything that may result in causing hazards for the public or working personnel.

At this point the production / venue representative should be advised and invited to also check the structure.

## **Signing off the structure**

When all checks have been carried out and the structure has been inspected by the venue / production representative and H & S official on site, the barrier will be signed off.

After this point any changes or modification must be authorised by Mojo Barriers UK or its representative, failure to do so will result in the venue / production company being responsible of any incident arising thereafter.

## **Dismantle and removal**

After the event is over and the crowd has dispersed, the Mojo crew chief should request permission from the venue / production representative before starting to remove the equipment.

All debris and objects should be removed from the foot plate of the barrier and the fixing bolts removed from the base of each unit, making sure to put bolts away in the bolt boxes.

When the barrier sections are unbolted, they can be pulled apart and folded flat on the floor.

Then each barrier in turn should be lifted in to the dollies.

When the dolly is full it can be removed from the venue by hand or mechanical means. Once in a safe working area the dollies should be stacked to a maximum of 3 high using a forklift truck and authorised operator.

## **Loading trucks**

At a suitable time the trucks can be loaded in the manner outlined in section 3.2. The trucks then return to Mojo Barriers UK or onwards to the next event.

## **Leaving the site**

Before leaving the site the Mojo crew chief should check that no equipment has been left behind and the venue / production representative is satisfied that the above methods have been carried out.

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## **Plastic Bar**

The bar (Mojo plastic bar) is stacked and transported in tens. Once on site this can either be manually lifted from the transport or fork lifted from the vehicle on the steel pallet. The bar is flat packed and once in position can be unfolded and pushed into place. The bars are bolted at the top and bottom to form the required length.

The bars can be erected on grass concrete or wooden floors. They are totally waterproof and can be jet washed to clean them.

Any bars found to be damaged in any way must be removed and returned to Mojo UK for repair.

To remove the Bar (Mojo plastic bar) remove the bolts at the top and bottom collapse the bar and restack on the steel pallets ready for transport.